



VILLAGE OF THIRD LAKE

87 N. LAKE AVENUE
THIRD LAKE, IL
60030

PHONE: 847.223.8422

FAX: 847.223.9356

PERMIT REQUIREMENTS FOR FENCES (REGISTRATION)

The following is a list of items required for submittal with all applications for Fences. **Please return all of the following to the Village Hall at the above address. Please include a daytime phone number on the application. You will be notified when the permit is ready to be issued.**

1. Completed Residential Fence-Registration Form. Form must be signed, dated and include the total value of the project.
2. Provide 2 copies of Plat of Survey which must be up-to-date, to scale, and legible with legal description of property.
3. Provide 2 copies of Plot Plan indicating all existing and proposed buildings, driveways, patios, pools, fences, etc. and showing all building setbacks as required by Village Zoning Ordinance. This may be shown on property survey.
4. Submit plans indicating trees of greater than 8" in diameter scheduled for removal, their proposed replacement, and the delineation of tree preservation areas. If no trees are to be removed, such must be stated on plot plans.
5. Completed Contractor's List. **It is the resident's responsibility to contact JULIE 48 hours (2 working days) before digging. 1.800.892.1023.**
6. A \$25.00 non-refundable deposit for zoning review is due at the time application is received by the Village. Permit applications cannot be processed until this fee is paid. There may be an additional fee of \$25.00 for engineering review if fence is to be constructed in a drainage easement. Please make checks payable to the Village of Third Lake. There will be an additional permit fee payable upon issuance of building permit.

If you have any questions, please call the Village Hall at 847.223.8422

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Third Lake, IL 60030
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Registration Form - Residential Fence

R _____

This registration form should be used only for fences that are proposed on the perimeter of the property, on parcels zoned or used for residential purposes and not located at street intersections. No permit will be required for these fences. In all cases, the requirements listed on page 2 will apply. This process is designed to maximize resident convenience. However, the resident always has the right to seek a permit and a follow-up inspection. The Village of Third Lake reserves the right to inspect any construction performed whether permitted or registered.

Please complete the information below, sign and return this form to the Village of Third Lake along with a check for the amount calculated on page 2, payable to the Village of Third Lake as a non-refundable registration fee. **UPON SUBMISSION AND REVIEW OF THIS FORM, YOUR PROJECT WILL BE REGISTERED. CONSTRUCTION CANNOT BEGIN UNTIL YOU RECEIVE CONFIRMATION FROM THIS OFFICE THAT YOUR REGISTRATION IS COMPLETE.**

(Please complete the information below and sign)

PIN: _____ Address of Property _____

Owner address (if different from above): _____

Owner Name: _____

Owner Phone Number: _____

Owner Fax Number: _____ Email: _____

Brief Description of Proposed Fence Location (*a sketch or plat of survey will be required*):

Length of Fence: _____ Cost of Project: _____

I/WE hereby acknowledge having read and understood the requirements specified on this form. I/WE hereby agree to comply with these requirements, and understand that failure to comply may result in an enforcement action by the Village of Third Lake. This acknowledgement is binding on MY/OUR successors and assigns.

Owner/Authorized Agent Name (PRINT) _____

Owner/Authorized Agent Signature (SIGN) _____ Date _____

OFFICE USE ONLY:

Floodplain Floodway Wetland 50' from Lakefront Lot Line Drainage Easement

Utility Easement (Attached Affidavit Required) Street Intersection Other than Perimeter

Completed By: _____ Date: _____

Paid By: Cash Check # _____

Comments: _____

REQUIREMENTS

FEES

Plan Review	\$25.00	\$25.00
0 to299 Lineal feet	\$35.00	
300 to 599 Lineal feet	\$67.00	
Over 600 Lineal feet	\$101.00	
Total		\$

ZONING The finished/ornamental side of the fence shall face outward.
The maximum height of fence shall be 6 feet.
Chain Link Fences are not permitted

Permit Required: Permit shall be required when a fence is proposed within:

- Floodplain
- Wetland
- Drainage Easement

Prohibited Locations:

- Floodway

PERMIT SHALL BE REQUIRED IF PROPERTY HAS A RED TAG