

**VILLAGE OF THIRD LAKE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

87 N. Lake, Third Lake

January 21, 2020

7:00 p.m.

**Minutes**

1. President Buckley called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Physically Present: Hameister, Honegger, Mateja, Ruwitch and Van Zeyl

Absent: Penny

Also Present: Village Clerk Hope, Deputy Village Michelle Smith, Attorney Jones

4. Open to the Floor

None

5. **Consent Agenda.**

A. Motion to approve Regular Board Minutes dated December 16, 2019.

B. Motion to approve Accounts Payable dated January 21, 2020 totaling \$20,813.95.

C. Motion to approve the Treasurer's Report – Fund balances December 31, 2019.

D. Motion to approve the Treasurer's Report – Monthly Revenues & Expenditures December 2019.

E. Motion to approve the Treasurer's Report – Year-To-Date Revenues and Expenditures May through December 2019.

F. Motion to approve Ordinance No. 20-01-01, AN ORDINANCE LICENSING AND PROVIDING FOR THE REGULATION OF THE SALE OF ALCOHOLIC LIQUOR WITHIN THE VILLAGE OF THIRD LAKE, LAKE COUNTY, ILLINOIS AND REPEALING ORDINANCE NO. 19-11-01.

G. Motion to approve Ordinance No. 20-01-02, AQN ORDINANCE ESTABLISHING RULES AND REGULATIONS REGARDING INSTALLATION OF FISH CRIBS.

Motion by Van Zeyl, seconded by Ruwitch to approve the consent agenda as shown.

Roll Call Vote:

Ayes: Hameister, Honegger, Mateja, Ruwitch and Van Zeyl

Absent: Penny

Nays: None

**MOTION CARRIED**

6. Items Pulled from the Consent Agenda - None

7. President Report

**A. Generator Update**

President Buckley reported that the Village currently has 400 amp service which he stated is excessive for the Village Hall. He said that the generator project will be delayed in order to get quotes on an appropriate sized generator.

**B. Drainage Project Update**

President Buckley reported that the bids were opened on January 15, 2020 and that the low bidder is Vian Construction Co., Inc. with a bid amount of \$191,778.20. He stated that the contract should be ready for the Board's approval at the February Board Meeting.

8. Village Attorney Report - None

9. Engineer Report - None

10. Committee Reports

A. Finance- no action needed

B. Lakes – no action needed

C. Planning/Development- no action needed

D. Public Safety – no action needed

E. Public Works- no action needed

F. Zoning/Ordinances

11. Unfinished Business

A. President Buckley reported that 4 Sunshine has passed all inspections as of 1/21/2020 and is continuing to make progress.

12. New Business

**A. FY 2021 Budget Draft**

President Buckley handed out copies of the FY 2021 Budget draft to the Trustees and informed them that they should look through it and be ready to discuss it at the February 3, 2020 Committee Meeting.

**B. Employee Manual**

President Buckley has assigned the task of writing an employee policy and procedure manual to Trustee Van Zeyl. He gave Trustee Van Zeyl a sample manual which was provided by the Illinois Municipal League.

**C. Recent Passing of Patty Wendt and Jim Rogers**

Village Clerk Hope reported that longtime Village of Third Lake resident, Patty Wendt passed away on January 16, 2020. She stated that the visitation for Patty would be Thursday, January 23 from 4pm – 8pm at McMurrrough Funeral Chapel in Libertyville. She also reported that longtime resident and Village Trustee, Jim Rogers had passed away recently, but did not have any official information on the date of his passing or funeral arrangements.

The Village Board wished to send condolences to the families of both Patty Wendt and Jim Rogers.

**Motion by President Buckley, seconded by Mateja to send flowers to the funeral home on behalf of the Village of Third Lake**

**Roll Call Vote:**

<b>Ayes:</b>	Hameister, Honegger, Mateja, Ruwitch and Van Zeyl
<b>Absent:</b>	Penny
<b>Nays:</b>	None

**MOTION CARRIED**

- 13. Open to Floor - None
- 14. Executive Session - None
- 15. Adjournment

Motion by Mateja, seconded by Honegger to adjourn the Board meeting at 7:26 p.m.

Voice Vote: All Ayes, No Nays MOTION CARRIED

Approved:   
President Rodney Buckley

ATTEST:   
Village Clerk Diane Hope