

Village of Third Lake  
Regular Meeting of the Board of Trustees  
87 N Lake Ave., Third Lake, IL  
November 21, 2022  
Minutes

1. President Buckley called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

Present: Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl  
Absent: None  
Also Present: Ed Semrad, Brian Baugh, Carol Metivier

4. Open to the floor -
5. Consent Agenda

- A. Motion to approve Regular Board Minutes dated October 17, 2022.
- B. Motion to approve Accounts Payable dated November 14, 2022 totaling \$484,275.30.
- C. Motion to approve the Treasurer's Report – Fund balances as of October 31, 2022.
- D. Motion to approve the Treasurer's Report – Monthly Revenues & Expenditures October 2022.
- E. Motion to approve the Treasurer's Report – Yearly Revenues & Expenditures May through October 2022.

**Motion by Van Zeyl seconded by Penny to approve the consent agenda**

**Roll Call Vote:**

**Ayes: Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl**  
**Absent: None**  
**Nays: None**

**MOTION CARRIED**

6. Items Pulled from the Consent Agenda:
7. Unfinished Business
8. New Business
  - A. **Motion Ruwitch seconded by Honegger to approve ORDINANCE NO. 22-11-01 AN ORDINANCE PROVIDING FOR THE REGISTRATION OF BOATS AND OTHER WATERCRAFT AND ESTABLISHING RULES AND REGULATION**

**FOR VILLAGE BOAT LAUNCHES, LAKE USAGE AND WATER-LANDING PLACES, AND REPEALING ORDINANCE NO 22-02-02**

Trustee Penny questioned whether the ski course would be eliminated completely. Pres. Buckley explained that the ski course was on Forest Preserve property. Pres. Buckley met with Lake County Forest Preserve and there were 33 pages of complaints from Linden Lane residents. He also explained that the reason the course was at that location was because of prevailing winds and not directly in front of houses.

**Roll Call Vote:**

**Ayes:** Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl  
**Absent:** None  
**Nays:** None

**MOTION CARRIED**

- B. Motion by Van Zeyl seconded by Mateja to approve RESOLUTION R22-11-01 An INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF THIRD LAKE AND AVON TOWNSHIP ROAD DISTRICT

**Roll Call Vote:**

**Ayes:** Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl  
**Absent:** None  
**Nays:** None

**MOTION CARRIED**

- C. Motion by Penny, seconded by Van Zeyl to approve RESOLUTION R22-11-02 An INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF THIRD LAKE AND THE OFFICE OF THE SHERIFF OF LAKE COUNTY

**Roll Call Vote:**

**Ayes:** Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl  
**Absent:** None  
**Nays:** None

**MOTION CARRIED**

- D. Trustee Penny asked if the purpose of buying equipment was to eliminate the contract with Wendt and internally handle lawn maintenance. Pres. Buckley stated that the Village will not renew the contract and that it would be more cost effective to purchase the equipment. Pres. Buckley stated that he will still need to purchase some other equipment and additional equipment would cost less than \$1000.

**Motion by Mateja, seconded by Honegger to approve expenditure of \$5940.00 for lawn equipment.**

**Roll Call Vote:**

**Ayes:** Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl

**Absent:** None

**Nays:** None

**MOTION CARRIED**

Trustee Penny asked if the Village would be using Wendt for other services such as speed bumps. Pres. Buckley stated that is a possibility however he has had some issues with response time to requests for services and follow through on projects.

E. Presentation and acceptance of Village Audit

President Buckley reviewed audit letter. Item 1: The Treasurer procedure for payment of bills has been reviewed. Item 2: The depreciation schedule has been adjusted to add Village Hall and new truck. Item 3: The Treasurer has new procedure to eliminate possibility of check going unsigned. Item 4: Village employees are bonded at \$50,000. Last year the auditor had the same comment and the Village decided not to increase since other check writing policies are in place to prevent fraud. Item 5: Treasurer is documenting procedure for accounting and clerk is writing procedures for duties. Item 6: Village staff are researching fraud risk assessment procedures.

Motion by Hameister, seconded by Van Zeyl to accept Village Audit by Dam Snell Taveirne

**Roll Call Vote:**

**Ayes:** Hameister, Honegger, Mateja, Penny, Ruwitch, Van Zeyl

**Absent:** None

**Nays:** None

**MOTION CARRIED**

9. President Report – President Buckley stated that the retention pond project is complete however the Village is withholding 5% of payment until next year to make sure that the rip rap and seeding hold up through the winter. President Buckley said the fire alarm was installed in the Public Works building and final inspection is tomorrow.

10. Village Attorney Report - none

11. Engineer Report - none

12. Committee Reports

- A. Finance
- B. Lakes
- C. Planning/Development
- D. Public Safety
- E. Public Works

F. Zoning/Ordinances

- 13. Open to Floor – Ed Semrad asked about the parcel of land on Druce Lake that is owned by the Village. President Buckley stated that residents in that area had been dumping wood chips and that to remove was a large expense due to many tree stumps. There is no plan for the land at this time.
- 14. Executive Session
- 15. Open Meeting – Trustee Van Zeyl stated that some residents were complaining about the amount of time for the traffic signal at Mainsail and Washington.
- 16. Adjournment

**Motion by Mateja, seconded by Honegger to adjourn the Board meeting at 7:29 p.m.**

**Ayes: All      Nays: None**

**MOTION CARRIED**

**Approved:** \_\_\_\_\_  
*Rodney Buckley*  
**President, Rodney Buckley**

**ATTEST:** \_\_\_\_\_  
*Carol Metivier*  
**Acting Village Clerk Carol Metivier**